# Asian Educational Institute, Patiala



#### 6.3 Faculty Empowerment Strategies

### 6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

#### Response:

Several welfare measures have been envisaged in the past for the teaching, non-teaching and technical staff. Being a developing self-financed institution, these measures are being implemented in a phasing manner subject to the availability of funds.

#### Welfare Measures for Teaching Staff

- 1. Free/subsidized transport facilities.
- 2. Waiver of fees for teachers' children in the Institution.
- 3. Medical leave and Maternity leave.
- 4. Marriage gifts with the sanction of one week leave.
- 5. Gifts and mementoes on Teachers' Day celebrations.
- 6. Sponsorship for attending conference, workshops and FDPs.
- 7. Incentive for publication of papers / research articles.
- 8. Reward for producing University Ranks.
- 9. Cash awards for academic excellence / cent percent pass percentage.
- 10. Special Study Leave (SSL) to pursue higher education.
- 11. Stress free work environment where in they are given a free hand in subject selection.

#### Welfare Schemes for Non-Teaching Staff

- 1. Educational support to the children of the staff.
- 2. Marriage gifts with the sanction of one week leave.
- 3. Granting medical leave/ maternity leave.
- 4. Free/Subsidized transport facilities.
- 5. Special Study Leave (SSL) for higher studies.
- 6. Incentive for dress materials for non-teaching staff.
- 7. ESI/Group Insurance/ Provident Fund Schemes.

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## New Staff-Welfare Policies with effect from 12.12.2021

- Concessional tuition fee for the children of employee, those who are studying in our group of institutions.
- Employee Provident Fund for teaching and non-teaching staff.
- Paid medical leave for whoever met with road accidents.
- Personal loan, festival advance and salary advance from the management is available for the employees.
- Management sponsored recreational tours for the staff and their family members.
- Closed User Group mobile phone facility is provided to both teaching and non-teaching staff.
- Awards and rewards for meritorious contributions.
- On-duty for participation in Faculty Development programmes and research activities.
- Ten days of casual leave and four days earned leave.
- 90 days of maternity leave.
- 10 days of summer vacation and 10 days of winter vacation leave.
- Free uniform for certain grade employees (only for drivers and sweepers).
- Subsidised/free transport facility.