YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution	ASIAN EDUCATIONAL INSTITUTE
• Name of the Head of the institution	Dr.Meenu Singh Sachan
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	9417159969
• Mobile no	8146411128
• Registered e-mail	asianinstitution@gmail.com
• Alternate e-mail	sachanmeenu@gmail.com
• Address	SIRHIND ROAD PATIALA, OPP. TRICONE CITY, PATIALA-147002
• City/Town	Patiala
• State/UT	Punjab
• Pin Code	417001

2.Institutional status

• Affiliated /Constituent	Affiliated to Punjabi University
• Type of Institution	Co-education
• Location	Rural

- Financial Status **UGC 2f and 12(B)**

- Name of the Affiliating University **Punjabi University,Patiala**

- Name of the IQAC Coordinator **Dr. Sapna Rathore**

- Phone No. **9988010733**

- Alternate phone No. **8288063195**

- Mobile **8146411132**

- IQAC e-mail address **asiandegreeiqac@gmail.com**

- Alternate Email address **asianinstitution@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year) www.asianedu.org

4.Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: https://www.asianedu.org/dekehg3598uekk/61020242054SAcademic%20Calender%202023-24.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.02**	**2022**	**29/03/2022**	**28/03/2027**

6.Date of Establishment of IQAC **18/05/2020**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
00	**Nil**	**Nil**	**Nil**	**00**

8.Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC View File

9.No. of IQAC meetings held during the year   11

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   Yes

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

*conducted work shop for faculty members on innovative teaching methods. * conducted student feed back surveys to improve teaching quality. *Organized National Seminar in collaboration with PCMA in January'2024. *Applied for the Status of Autonomous for coming academic Session. * Got approval for BBA & BCA from AICTE.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Objective 1: Enhance Student Satisfaction and Learning Outcomes. *1. Conduct regular student feedback surveys (every semester). 2. Implement changes in curriculum and teaching methods based on feedback. 3. Introduce new teaching methodologies (e.g., blended learning, flipped classrooms). 4. Organize student-centered activities (e.g., workshops, seminars, guest lectures).	**Action 1: Conducted student feedback surveys and implemented changes in curriculum and teaching methods.**
Objective 2: Improve Faculty Performance and Development ***1. Provide training on innovative teaching methods and technology integration. 2. Offer incentives for faculty to adopt new teaching methods. 3. Conduct faculty performance evaluations and provide feedback. 4. Encourage faculty to pursue research and publications.	**Action 2: Organized Seminar and workshops.**
Objective 3: Upgrade Infrastructure and Resources ******1. Allocate additional funds for infrastructure development. 2. Upgrade laboratory equipment and library resources. 3. Enhance digital infrastructure (e.g., smart classrooms, online resources). 4. Develop a maintenance plan for existing infrastructure.	**Action 3: Upgraded laboratory equipment and library resources.**
Objective 4: Strengthen Industry Connections and Placements * 1. Expand industry partnerships and MoUs. 2. Increase placement opportunities through career fairs and networking. 3. Offer skill development courses and**	**Action 4: Established industry partnerships and increased placement opportunities.**

training programs. 4. Establish an alumni network for mentorship and job opportunities.	
New Initiatives 1. Establish a center of excellence for research and innovation. 2. Introduce new programs and courses in emerging fields. 3. Introduce new skill development courses.	Action 5: Established MoU with PCMA (Punjab and Commerce Association)
Monitoring and Evaluation 1. Conduct regular meetings to review progress. 2. Establish key performance indicators (KPIs) for each objective. 3. Conduct annual evaluations and assessments. 4. Make adjustments to the plan as needed.	regular Meetings has been arranged time to time .

13. Whether the AQAR was placed before statutory body?   **Yes**

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	10/12/2024

14. Whether institutional data submitted to AISHE

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opportunities through career fairs and networking. 3. Offer skill development courses and training programs. 4. Establish an alumni network for mentorship and job opportunities.	
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Governing Body	10/12/2024

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2023-2024	19/12/2024

15.Multidisciplinary / interdisciplinary

Fostering Interdisciplinary Learning at Asian Educational Institute Our institution promotes a holistic approach to education, encouraging students to explore diverse disciplines

and broaden their knowledge horizons. To achieve this, we offer: 1. Open Courses In the 4th semester of undergraduate studies(in BBA), students can choose from a range of open courses across departments, cultivating an interdisciplinary learning environment. 2. Add-on Courses Multidisciplinary add-on courses are available from various departments, enhancing students' skills and knowledge. Examples include: - Conversational English for careers - Professional etiquette and soft skills - Soft skills and communicative English Offered by the Humanities Department, these courses benefit students from diverse disciplines. 3. Soft Skill Programmes Our interdisciplinary soft skill programmes focus on capacity building in: - Computer skills - Language competence - Personality development

16.Academic bank of credits (ABC):

Our college adheres to Punjabi University's curriculum, limiting academic flexibility. We're ready to adopt Academic Bank of Credits (ABC) and register students in the National Academic Depository once NEP is implemented. - The college is poised to implement Academic Bank of Credits (ABC) under NEP, once approved. - Our institution will adopt ABC and register students in the National Academic Depository upon NEP implementation. - Currently following Punjabi University's curriculum, we'll transition to ABC once government/university approval is granted.

17.Skill development:

Skill development As part of its commitment to capacity building, Asian Educational Institute (AEI) promotes workshops and initiatives focused on skill development. Students can avail training in: - Soft skills - Life skills - ICT skills - Language skills - Competitive training - Entrepreneurship Mandated by management, these programs are implemented across all departments, benefiting the entire student body. Future plans include expanding skill development offerings. Management-driven and department-wide, these initiatives enhance student employability and holistic growth. AEI plans to expand its skill development programs, further enriching the student experience.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Embracing Indian Knowledge Systems and Cultural Heritage Our institution proudly integrates Indian knowledge systems, language, and culture into both academic and extracurricular activities. Academic Integration - Optional Common Course: Punjabi or Hindi (Humanities department) - Vedic Mathematics

course (Science department) Cultural Enrichment - Annual events promoting Indian languages and culture - 'Hindi Divas' and National Hindi Day celebrations - College Arts Festival: Essay writing, elocution, poetry writing, and story writing contests in Punjabi and Hindi - Regular yoga sessions and demonstration classes - Ethnic Day celebrations: Showcasing India's diverse cultural heritage and traditional art forms Objectives - Foster appreciation for Indian language, culture, and knowledge systems - Encourage students to explore and preserve India's rich heritage - Develop holistic individuals with a strong cultural foundation Online Initiatives - Development of online courses incorporating Indian knowledge systems - Digital resources for language and cultural studies By embracing our cultural roots, we aim to nurture well-rounded individuals who contribute to India's intellectual and cultural landscape. Our institution values Indian language, culture, and knowledge systems, incorporating them into: - Extracurricular: Cultural events, language contests, yoga sessions - Online initiatives: Digital courses and resources Fostering cultural appreciation and holistic development.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Embracing Outcome-Based Education (OBE) Our institution is committed to Outcome-Based Education (OBE), a student-centered approach focusing on measurable results. OBE assessment occurs at three levels: 1. Course Outcome (CO) 2. Programme Specific Outcome (PSO) 3. Programme Outcome (PO) Key Features: - Curriculum design aligned with intended learning outcomes - Emphasis on student-centered teaching and learning - Continuous assessment and evaluation - Results mapping to ensure achievement of goals and objectives Implementation: - OBE mapping completed for all UG and PG students - Assessment reports published on college/university website - Ongoing practice for future batches of UG and PG programmes Alignment with National Education Policy (NEP): Our OBE implementation serves as a preparatory measure for NEP, optimizing our academic flexibility. Or, in a more concise format: Outcome-Based Education (OBE) Our institution adopts OBE, focusing on measurable results through: - Student-centered approach - CO, PSO, and PO assessments - Curriculum alignment - Continuous evaluation Implemented for UG and PG programmes, OBE prepares us for NEP's academic flexibility. Additional Rephrased Versions: - Our college prioritizes Outcome-Based Education, ensuring student-centered learning and measurable outcomes. - OBE assessment at three levels enhances academic quality and accountability. - By implementing OBE, we align with NEP's vision for outcome-focused education.

20.Distance education/online education:

The pandemic accelerated the adoption of distance and online learning, and our institution has seamlessly integrated digital platforms into its academic ecosystem. Digital Infrastructure: - Google Classroom - Zoom - Google Meet - Webex Online Academic Transactions: - Classes - Test papers - Assignments - Seminar submissions - Study materials (PowerPoints, notes) via digital channels Enhanced Engagement: - Invited speeches - Webinars - Faculty development programmes Encouraging Lifelong Learning: - MOOCs (Massive Open Online Courses) - SWAYAM-NPTEL's online credential programmes Preparedness for NEP: Our college leverages digital platforms (Google Classroom, Zoom, Google Meet, Webex) for: - Classes - Assignments - Study materials - Webinars - Faculty development Encouraging MOOCs and SWAYAM-NPTEL programmes, we're prepared for NEP's .

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**386**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**393**

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**180**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**101**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**19**

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	**19**

File Description	Documents
Data Template	No File Uploaded

4.Institution

4.1 Total number of Classrooms and Seminar halls	**31**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**9171.279**
4.3 Total number of computers on campus for academic purposes	**54**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Asian Educational Institute, a self-financed affiliated college of

Punjabi University, Patiala, adheres strictly to the University-prescribed syllabus.

Curriculum Enhancements (2023-24)

Punjabi University has introduced changes to the curriculum, partially restructuring the Choice-Based Credit System (CBCS) to provide a refreshed vision for undergraduate courses.

Learning Outcome-based Curriculum Framework (LOCF)

In line with University guidelines, our institution has adopted LOCF for all Under Graduate programs, focusing on:

- Focused syllabi

- Outcome-based learning

- Enhanced academic quality

Academic Planning and Governance

- Department Heads, in consultation with the Principal, finalize workload and secure approval from competent authorities.

- Department Heads create timetables, allocating lectures to Permanent, Adhoc, and Guest faculties to ensure seamless curriculum coverage.

Transparency

- Timetables are displayed on notice boards and the College website.

By embracing these enhancements, Asian Educational Institute reaffirms its commitment to academic excellence and student

success.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Our institution strictly adheres to the academic calendar, ensuring timely:

- Lesson planning and delivery

- Internal assessment compilation and submission

Quality Assurance

- Examination Committee reviews internal assessment results before university website posting

Student-Centric Approach

- Learning Outcome-based Curriculum Framework (LOCF) enhances student experiences

- Flexible course selection from university-curriculum-aligned offerings

- Regular lectures, workshops, and career counseling sessions prepare Undergraduate students for academia and the workforce

- Our institution prioritizes academic governance and student empowerment.

- LOCF implementation enhances student experiences and flexibility.

- Regular workshops and career counseling sessions foster industry-ready graduates.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	[https://www.asianedu.org/aei_academic_calendar.aspx](#)

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**D. Any 1 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

02

File Description	Documents
Any additional information	[View File](#)
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

`00`

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

`00`

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

`Integrating Values and Social Responsibility`

`Our curriculum incorporates essential themes:`

`- Professional ethics`

`- Human values`

`- Environmental sustainability`

`- Gender sensitivity`

Enriching Activities

Throughout the year, various initiatives promote these values, including:

Gender Sensitivity Initiatives

- Integrated gender-related courses in programmes

- Cross-cultural perspective on gender equity

- Counseling Cell offering free services

- Gender sensitization camps in Patiala district's slums and rural areas, focusing on:

- Women's rights

- Human rights

- Child rights

- Gender justice

- Gender equality

Empowering Students, Enriching Communities

By embedding these values in our curriculum and activities, we foster socially responsible, empathetic, and environmentally conscious graduates.

curriculum-Integrated Values

- Professional ethics

- Human values

- Environmental sustainability

- Gender sensitivity

Activities

- Gender-related courses

- Counseling services

- Gender sensitization camps in rural/urban areas

File Description	Documents
Any additional information	[View File](#)
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	**No File Uploaded**

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

02

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	[View File](#)
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	**No File Uploaded**

1.3.3 - Number of students undertaking project work/field work/ internships

26

File Description	Documents
Any additional information	[View File](#)
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	D. Any 1 of the above

File Description	Documents
URL for stakeholder feedback report	https://docs.google.com/forms/d/1Wbm4aZ_hcJyTWRqeh7XCVhZCgJIAK45eeB3m1osjzgA/edit?pli=1
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://docs.google.com/forms/d/1Wbm4aZ_hcJyTWRqeh7XCVhZCgJIAK45eeB3m1osjzgA/edit?pli=1

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

393

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

176

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	No File Uploaded

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Arranging Remedial Time tables after assessing the students performance after 1st MST And making arrangements at departmental lavel to improve the performance of slow learners

.- Support diverse learning needs (slow and advanced learners)

- Foster regular interaction and feedback

- Address student concerns and resolve issues promptly

Benefits for Students

Slow learners:

- Regular catch-up sessions

- Personalized support

- Enhanced academic confidence

Advanced learners:

- Career guidance

- Exploration of opportunities (internships, research, etc.)

- Encouragement for academic excellence

Mentorship Objectives

- Ensure inclusive academic growth

- Develop students' emotional intelligence

- Enhance student-teacher relationships

- Foster a supportive college community

- Departments pair mentors with mentees

- Regular meetings address student needs

- Support for slow learners: catch-up sessions, personalized guidance

- Career guidance for advanced learners

- Our college prioritizes student success through mentorship.

- Mentorship program addresses diverse learning needs.

- Regular sessions ensure slow learners stay on track.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
393	20

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The curriculum's courses emphasize a student-centric approach and include a range of basic discipline and skill-enhancement assignments seen in university curricula.The framework was created with the intention of allowing students to express and analyse the papers that best reflect their choices. The instructors promote creative thinking and try to make the sessions as participatory as they can.To improve the learning process, the instructors make use of Google Classroom, Powerpoint presentations, AudioVisual methods, projects, industrial visits, field work-based analysis, and surveying. In order to promote participatory learning, teachers also assign homework and conduct group discussions in a particular way. Additionally, some courses include articles on research methods, statistical knowledge, and other topics aimed at helping students improve their research abilities.

- Support diverse learning needs (slow and advanced learners)

- Foster regular interaction and feedback

- Address student concerns and resolve issues promptly

Benefits for Students

- Slow learners:

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- Personalized support

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- Advanced learners:

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File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers at our institution leverage ICT-enabled tools to create an engaging and interactive learning environment. These tools include:

- Learning Management Systems (LMS) to share resources, assignments, and feedback - Interactive whiteboards and digital screens for multimedia presentations - Online quizzes and assessments to track student progress - Virtual classrooms for remote learning and collaboration - Educational software and apps for simulations, modeling, and games-based learning

These ICT-enabled tools enhance the teaching-learning process by:

- Increasing student engagement and participation - Providing personalized learning experiences - Facilitating collaboration and peer-to-peer learning - Enhancing teacher productivity and

efficiency - Improving student outcomes and academic achievement

By integrating ICT-enabled tools into their teaching practices, our teachers create a student-centered, technology-rich learning environment that prepares students for success in the digital age.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**No File Uploaded**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

18

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

20

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

07

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

15

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

AEI gives weightage in overall assessment of the students as per the syllabus prescribed by the university. The Internal Assessment break-down as prescribed by the University is as follows: 40% through Mid Semester Tests and Tutorials; 40% through Assignments, Projects and Presentations; 20% through Attendance and class Presentation. Teachers ensure that the students are aware of the Internal Assessment Evaluation Criteria. It is discussed with them in detail to enhance transparency and rigor with a view to focus on individual and original work. The criterion is objective and transparent devoid of any bias on the part of the teacher.

Students are informed in advance that independent learning, authentic thinking and new ideas will be given additional points. A variety of techniques and methods such as MCQs, Analytical tests, Case studies, Book Reports, Classroom presentations, individual and group projects are employed.Students are encouraged to apply theoretical knowledge of the classroom in real world situations. The College conducted two mid semester examinations as per the university criteria on a continuous basis before semester-end examinations held by the University.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

A final exam is conducted at the end of each semester in a uniform manner for students across all the constituent colleges of Punjabi University, Patiala.The Internal Assessment is conducted through Class Tests,Tutorials, Assignments, Projects and Presentations, case-studies etc. All of these together constitute an integral part of Internal Examination which is carried out in a well-planned and systematic manner. The institution has a well-defined system in place to deal with examination related grievances. The College has adopted an online system where each student can view his/her total assessment marks at the end of each semester and can report discrepancies.The College follows a completely web-enabled (online) internal assessment system.

Assignment and test / project marks are uploaded on this online system. The faculty addresses the rightful grievances of the students pertaining to the marks obtained in the internal assessment. The final Internal Assessment marks are reviewed by the Departments within the time prescribed by the authorities and the Moderation Committee at the college level that looks into any discrepancies. All detected errors are promptly reported to the University by the College.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

"The institution clearly states and displays programme and course outcomes for all offered programmes on its website, ensuring transparency and clarity.

1. Teachers: To guide instructional design and delivery

2. Students: To inform learning expectations and goals

This information is regularly reviewed and updated to reflect programme revisions and enhancements."

These are communicated to teachers and students for transparency and clarity."

"Programme and Course Outcomes:

- Stated and displayed on institution's website

- Communicated to teachers and students

- Regularly reviewed and updated

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://www.asianedu.org/programoutcomes.pdf
Upload COs for all Programmes (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution systematically evaluates the attainment of programme outcomes and course outcomes through:

1. Assessment of student learning

2. Continuous monitoring of teaching-learning processes

3. Feedback from students, teachers, and stakeholders

4. Periodic review of curriculum and instructional design

This evaluation process ensures:

1. Accountability for academic quality

2. Identification of areas for improvement

3. Enhancement of teaching-learning methodologies

4. Achievement of institutional goals"

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.asianedu.org/programoutcomes.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

69

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	<u>View File</u>
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<u>https://docs.google.com/spreadsheets/d/13e9d-LR6JUPz1zbTxRgTOpvdwl RdJJ7UkX_gZNymxmc/edit?resourcekey=&gid=708023599#gid=708023599</u>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

01

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

"The institution fosters a vibrant innovation ecosystem through:

Knowledge creation and transfer are facilitated through:

1. Workshops, seminars, and conferences

This ecosystem:

1. Encourages innovation and entrepreneurship

2. Enhances industry-academia collaboration

3. Fosters knowledge sharing and transfer

Having approval from Unnat Bharat Abhiyan is a significant achievement for an institution, indicating its commitment to creating an ecosystem that fosters innovation and knowledge

transfer. This ecosystem enables the institution to develop cutting-edge solutions for rural development, empowering local communities through technological advancements and education.

Some key initiatives that institutions with Unnat Bharat Abhiyan approval may undertake include:

- Sustainable Agriculture and Livelihood Development Programs: Implementing innovative farming practices to enhance crop yields and income for rural farmers.

- Renewable Energy Solutions: Promoting renewable energy in rural areas, such as solar energy systems, to reduce dependence on non-renewable resources.

- Skill Development and Vocational Training: Conducting workshops to equip local communities with new skills, increasing employability and economic growth.

- Health and Sanitation Campaigns: Organizing medical camps, distributing sanitation kits, and educating communities on hygiene practices to improve health outcomes.

- Water Conservation Projects: Implementing rainwater harvesting and efficient water management techniques to ensure sustainable water resources.

These initiatives demonstrate the institution's dedication to harnessing knowledge and technology for societal betterment, aligning with Unnat Bharat Abhiyan's mission.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

01

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	**No File Uploaded**

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

04

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

03

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

"The institution conducts extension activities in the neighborhood community, including:

1. Nukkar Nataks: Street plays that raise awareness about social issues, such as equality, justice, and environmental conservation.

2. Rallies: Organized marches that promote social causes, like education, health, and women's empowerment.

These activities:

1. Sensitize students to social issues, encouraging empathy and understanding.

2. Foster holistic development through community engagement and social responsibility.

3. Create a positive impact on the community, promoting awareness and behavioral change.

Mission to:-

1. Reached out to a significant number of community members, spreading awareness about social issues.

2. Developed students' skills in communication, teamwork, and leadership.

3. Enhanced the institution's reputation as a responsible and engaged member of the community.

The institution's commitment to extension activities has resulted

in a meaningful impact on both the students and the community, promoting a culture of social responsibility and civic engagement."

"The institution conducts extension activities, including Nukkar Nataks and rallies, to sensitize students to social issues, foster holistic development, and create a positive impact on the neighborhood community."

The institution's commitment to extension activities has resulted in a meaningful impact on both the students and the community, promoting a culture of social responsibility and civic engagement."

"The institution conducts extension activities in the neighborhood community, sensitizing students to social issues, fostering holistic development, and creating a positive impact through community engagement, volunteerism, and social responsibility."

File Description	Documents
Paste link for additional information	https://www.asianedu.org/activities.aspx?id=Cocurricular
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through

NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

50

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	<u>View File</u>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	**No File Uploaded**

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

50-100

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	<u>View File</u>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	**No File Uploaded**

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

02

File Description	Documents
e-copies of related Document	View File
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	**No File Uploaded**

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

02

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

"The institution boasts state-of-the-art infrastructure and physical facilities that support effective teaching-learning outcomes, including:

Key Facilities

Classrooms

Well-ventilated, spacious, and equipped with modern teaching aids.

Laboratories

Fully equipped labs for hands-on experiments and practical applications.

Computing Equipment

Advanced computing facilities with high-speed internet connectivity.

Additional Facilities

Library

Well-stocked library with vast collection of books, journals, and digital resources.

Sports Facilities

Modern sports infrastructure for physical education and recreation.

Auditorium

State-of-the-art auditorium for seminars, workshops, and cultural events.

Technology Infrastructure

Smart Boards

Interactive smart boards for engaging and immersive learning.

Wi-Fi Connectivity

Campus-wide Wi-Fi connectivity for seamless access to digital resources.

Online Learning Platforms

Integrated online platforms for blended learning and remote access.

Support Facilities

Cafeteria

Hygienic and affordable cafeteria for students and staff.

Health Services

On-campus health services and medical facilities.

Accessibility Features

Ramps, elevators, and accessible restrooms for inclusive learning.

The institution's infrastructure and facilities provide an ideal learning environment, fostering academic excellence, innovation, and overall growth."

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.asianedu.org/activities.aspx?id=Infrastructure

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Cultural and Recreational Facilities

Our institution takes pride in providing a holistic education that extends beyond academics. We offer a wide range of facilities to foster cultural, physical, and mental well-being.

Cultural Activities

- State-of-the-art auditorium for music, dance, and theater performances - Dedicated spaces for art exhibitions, workshops, and cultural events - Opportunities for students to participate in music, dance, and theater clubs

Sports and Games

- Outdoor sports facilities: football, cricket, basketball, tennis, and volleyball courts - Indoor sports facilities: badminton, table tennis, and chess rooms - Well-equipped gymnasium with modern exercise equipment - Yoga and meditation center for mental well-being

Other Facilities

- Separate rooms for boys' and girls' sports teams - First-aid and medical facilities - Sports equipment and gear for various games - Trained coaches and instructors for guidance and support

At our institution, we believe that a healthy body and mind are essential for academic success. Our facilities are designed to promote physical fitness, cultural awareness, and mental well-being, helping our students become well-rounded individuals.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.asianedu.org/activities.aspx?id=Infrastructure

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

05

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	**No File Uploaded**

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

.98197

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	**No File Uploaded**

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Yes, our library is fully automated. Library is fully Automated on Soul software since 2015. The version of software is 2.0.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://asianedu.org/onlineresources.aspx

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**B. Any 3 of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

27719

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

50

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Yes, AEI frequently updates its Wi-Fi and IT facilities as per requirements of different departments. As and when any department raises any requirement for IT infrastructure, the raised issue is immediately addressed after verification of feasibility of the issue. During the year 2023-24, 5 routers and 5 desktops with

latest configuration were purchased by the institution and installed in different departments.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

54

File Description	Documents
Upload any additional information	[View File](#)
List of Computers	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

.92297

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Our institution has established robust systems and procedures to maintain and utilize our physical, academic, and support facilities, ensuring an optimal learning environment for our students.

Facilities Include: - State-of-the-art laboratories for science, . - Well-stocked library with print and digital resources, including e-books, journals, and databases - Modern sports complex with facilities for indoor and outdoor games - Computer centers with latest hardware and software - Smart classrooms with interactive whiteboards and audio-visual equipment Facilities Management Systems: - Regular maintenance schedules for equipment and infrastructure - Efficient energy management systems to minimize environmental impact - Robust security measures, including CCTV surveillance and access control - Dedicated teams for housekeeping, landscaping, and waste management - Online platforms for reporting maintenance requests and tracking facility usage Optimal Utilization: - Timetabling and scheduling systems to ensure efficient use of facilities - Access control systems to regulate usage and prevent unauthorized access - Regular inspections and audits to ensure facilities are in good working condition - Feedback mechanisms for students and staff to suggest improvements

By maintaining and utilizing our facilities effectively, we provide a supportive and stimulating environment that fosters academic excellence, innovation, and overall well-being.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.asianedu.org/activities.aspx?id=Infrastructure

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

177

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**B. 3 of the above**

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	**No File Uploaded**

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**No File Uploaded**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student	**A. All of the above**

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

21

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

10

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	**No File Uploaded**

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

02

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Student Representation and Engagement

The institution fosters an inclusive and participatory environment by facilitating students' representation and engagement in various activities, ensuring their voices are heard and valued.

Key Initiatives

1. Student Representation on Committees: Students participate in decision-making processes through membership on various bodies, such as:

1. Academic Council

2. Disciplinary Committee

3. Grievance Redressal Committee

Established Processes and Norms

1. Clear Communication Channels: Regular meetings and feedback

mechanisms.

2. Training and Support: Orientation programs and workshops for student representatives.

3. Accountability: Regular reporting and evaluation of student council and committee activities.

Benefits

1. Empowered Student Community: Encourages leadership, teamwork, and problem-solving.

2. Improved Campus Life: Enhanced extracurricular experiences and campus facilities.

3. Inclusive Decision-Making: Students' perspectives inform institutional policies.

4. Holistic Development: Fosters well-rounded individuals with diverse skills and interests.

By promoting student representation and engagement, the institution ensures a vibrant, inclusive, and student-centric environment.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

50

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Registered Alumni Association at Asian Educational Institute

The Registered Alumni Association at Asian Educational Institute plays a vital role in supporting the institution's growth and development. This dynamic association comprises dedicated alumni who contribute significantly through financial and other support services.

Objectives

1. Foster Connections: Strengthen bonds between alumni, students, and the institution. 2. Support Institutional Development: Contribute to the institution's growth through financial and other support services. 3. Mentorship and Guidance: Provide guidance and mentorship to students and younger alumni. 4. Promote Institutional Reputation: Enhance the institution's reputation through alumni achievements and contributions.

Contributions

1. Financial Support: Alumni contribute to various institutional initiatives, 2. Mentorship Programs: Alumni mentor students, providing valuable industry insights and guidance. 3. Career Development: Alumni assist with job placements, internships, and career counseling. 4. Institutional Events: Alumni participate in and support various institutional events, such as convocations, seminars, and workshops.

Benefits

1. Strong Alumni Network: A vibrant alumni community provides a lifelong connection to the institution. 2. Increased Institutional Visibility: Alumni contributions enhance the institution's reputation and visibility. 3. Improved Student Outcomes: Alumni support services, such as mentorship and career development, improve student outcomes. 4. Institutional Growth: Alumni financial contributions support institutional growth and development.

Best Practices

1. Regular Communication: The Alumni Association maintains regular communication with alumni through newsletters, social media, and events. 2. Alumni Engagement: The institution encourages alumni participation in various events, committees, and initiatives. 3. Strategic Planning: The Alumni Association develops strategic plans to align with the institution's goals and objectives.

File Description	Documents
Paste link for additional information	https://asianedu.org/alumniregistration.aspx
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**D. 1 Lakhs - 3Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Governance Aligned with Vision and Mission

The governance of our institution is meticulously designed to reflect and align with its vision and mission. This harmonious relationship ensures that every decision, policy, and action

contributes to the institution's overarching goals.

Key Features of Governance

1. Clear Roles and Responsibilities: Well-defined roles and responsibilities for governing bodies, administrators, faculty, and staff ensure seamless execution of institutional objectives.
2. Decentralized Decision-Making: Empowered departments and teams make decisions that align with institutional goals, fostering a culture of accountability and ownership. 3. Transparent Communication: Open communication channels facilitate information sharing, feedback, and collaboration among stakeholders. 4. Participatory Governance: Representative bodies, such as academic councils and staff councils, provide a platform for diverse perspectives and voices.

Alignment with Vision and Mission

1. Strategic Planning: Institutional strategic plans are crafted to achieve the vision and mission, with clear objectives, outcomes, and timelines. 2. Policy Framework: Policies and procedures are developed and reviewed to ensure alignment with institutional goals and objectives. 3. Resource Allocation: Resources are allocated and managed to support strategic priorities and institutional objectives. 4. Performance Monitoring: Regular monitoring and evaluation of institutional performance ensure that governance decisions are informed by data and outcomes.

Benefits of Aligned Governance

1. Enhanced Institutional Effectiveness: Governance decisions and actions are focused on achieving institutional goals. 2. Improved Accountability: Clear roles, responsibilities, and performance monitoring ensure accountability among stakeholders. 3. Increased Transparency: Open communication and participatory governance foster trust and collaboration. 4. Better Decision-Making: Data-informed decision-making ensures that governance decisions are informed by evidence and outcomes.

File Description	Documents
Paste link for additional information	https://www.asianedu.org/vision.aspx
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Effective Leadership at Asian Educational Institute

Asian Educational Institute exemplifies effective leadership through its commitment to decentralization and participative management. This approach fosters a culture of collaboration, transparency, and accountability.

Decentralization

1. Decision-making authority: Empowered departments and teams make decisions, ensuring timely and effective responses. 2. Departmental autonomy: Departments have the freedom to manage their affairs, promoting ownership and accountability. 3. Clear communication channels: Regular meetings and updates ensure seamless information flow.

Participative Management

1. Collaborative goal-setting: Faculty, staff, and students contribute to institutional goal-setting, fostering a sense of shared purpose. 2. Open communication: Regular town hall meetings, suggestion boxes, and open-door policies encourage feedback and ideas. 3. Empowered committees: Representative committees, such as academic councils and staff councils, provide a platform for diverse perspectives.

Benefits

1. Enhanced collaboration: Decentralization and participative management foster a culture of teamwork and cooperation. 2. Improved decision-making: Informed decisions are made through collaborative efforts, ensuring better outcomes. 3. Increased accountability: Clear roles, responsibilities, and performance monitoring ensure accountability among stakeholders. 4. Better student outcomes: Student-centered approach and participative management lead to improved academic performance and satisfaction.

Best Practices

1. Regular training and development: Leadership training programs for faculty and staff to enhance their management skills. 2. Feedback mechanisms: Regular feedback sessions to assess the effectiveness of decentralization and participative management. 3.

Recognition and rewards: Recognition and rewards for outstanding contributions to institutional governance and management.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Institutional Strategic/Perspective Plan Deployment

The Asian Educational Institute has successfully deployed its institutional Strategic/Perspective Plan, ensuring a unified direction and focus towards achieving its vision and mission.

Key Features of the Strategic Plan

1. Clear Vision and Mission: Aligning with the institution's purpose and objectives. 2. SWOT Analysis: Identifying strengths, weaknesses, opportunities, and threats. 3. SMART Goals: Specific, Measurable, Achievable, Relevant, and Time-bound objectives. 4. Strategic Objectives: Focused on academic excellence, research, innovation, and community engagement.

Deployment Mechanisms

1. Cascade Planning: Breaking down strategic objectives into departmental and individual goals. 2. Performance Monitoring: Regular tracking and assessment of progress. 3. Resource Allocation: Aligning budget and resources with strategic priorities. 4. Stakeholder Engagement: Communicating the plan to faculty, staff, students, and external partners.

Benefits of Effective Deployment

1. Alignment: Ensuring everyone works towards common goals. 2. Focus: Prioritizing efforts and resources. 3. Accountability: Encouraging ownership and responsibility. 4. Adaptability: Enabling responsiveness to changing internal and external environments.

1. Regular Review and Update: Periodic review and update of the strategic plan. 2. Communication and Transparency: Open communication and transparency in plan deployment. 3. Performance-Based Incentives: Incentives tied to performance and achievement of strategic objectives. 4. Continuous Monitoring and Evaluation: Regular monitoring and evaluation to ensure effective deployment.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Asian Educational Institute's institutional bodies demonstrate effective and efficient functioning, evident from its well-defined policies, administrative setup, appointment and service rules, and procedures.

Key Institutional Bodies

1. Governing Body: Oversees institutional strategy, policy, and governance. 2. Academic Council: Responsible for academic programs, curriculum, and research. 3. Finance Committee: Manages institutional finances, budgeting, and resource allocation. 4. Staff Council: Represents staff interests, welfare, and professional development.

Effective Functioning Indicators

1. Clear Policies and Procedures: Well-defined policies, rules, and procedures govern institutional operations. 2. Efficient Administrative Setup: Streamlined administrative structure ensures smooth operations and decision-making. 3. Transparent Appointment and Service Rules: Fair, merit-based appointment processes and clear service rules. 4. Regular Meetings and Reporting: Institutional bodies meet regularly, maintaining transparent communication and reporting.

Benefits of Effective Functioning

1. Improved Decision-Making: Efficient decision-making processes ensure timely and informed decisions. 2. Enhanced Accountability: Clear policies and procedures promote accountability among institutional members. 3. Better Resource Management: Effective resource allocation and management optimize institutional resources. 4. Increased Transparency: Open communication and transparent processes foster trust among stakeholders.

Main Practices

1. Regular Review and Update: Periodic review and update of policies, procedures, and rules. 2. Capacity Building: Training and development programs for institutional members. 3. Stakeholder Engagement: Regular communication and engagement with stakeholders. 4. Continuous Monitoring and Evaluation: Regular assessment of institutional bodies' effectiveness.

File Description	Documents
Paste link for additional information	https://asianedu.org/governing-body.aspx
Link to Organogram of the institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution provides several welfare measures that have been envisaged in the past for the teaching, non-teaching and technical staff. Being a developing self financed institution, these measures are being implemented in a phasing manner subject to the availability of funds.

Welfare Measures for Teaching Staff

1.Free/subsidized transport facilities. 2.Waiver of fees for teachers' children in the Institution. 3.Medical leave and Maternity leave. 4.Marriage gifts with the sanction of one week leave. 5. Sponsorship for attending conferences, workshops and FDPs. 6. Gifts and mementoes on Teachers' Day celebrations. 7.Incentive for publication of papers / research articles. 8.Reward for producing University Ranks. 9.Cash awards for academic excellence / cent percent pass percentage. 10.Special Study Leave (SSL) to pursue higher education. 11.Stress free work environment where they are given a free hand in subject selection.

Welfare Schemes for Non-Teaching Staff

1.Educational support to the children of the staff. 2.Marriage gifts with the sanction of one week leave. 3.Granting medical leave/ maternity leave. 4.Free/Subsidized transport facilities. 5.Special Study Leave (SSL) for higher studies. 6.Incentive for dress materials for non-teaching staff. 7. ESI/Group Insurance/ Provident Fund Schemes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

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File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

03

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	[View File](#)
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Institutional Performance Appraisal System

The Asian Educational Institute has established a comprehensive Performance Appraisal System (PAS) to evaluate the performance of teaching and non-teaching staff.

Objectives

1. Evaluate Performance: Assess staff performance against set goals and objectives. 2. Identify Areas for Improvement: Pinpoint areas for growth and development. 3. Recognize and Reward: Acknowledge and reward outstanding performance. 4. Inform Professional Development: Guide training and development needs.

Performance Appraisal Process

1. Goal Setting: Staff set specific, measurable, achievable, relevant, and time-bound (SMART) goals. 2. Performance Monitoring: Regular monitoring and feedback sessions. 3. Self-Assessment: Staff submit self-assessment reports. 4. Appraisal Meeting: Face-to-face meeting to discuss performance. 5. Performance Rating: Assignment of a performance rating.

Performance Appraisal Criteria

Teaching Staff

1. Teaching Effectiveness 2. Research and Publication 3. Student Mentorship 4. Departmental and Institutional Service

Non-Teaching Staff

1. Job Knowledge and Technical Skills 2. Communication and Interpersonal Skills 3. Teamwork and Collaboration 4. Adaptability and Flexibility

Performance Appraisal Outcomes

1. Performance Rating: Influences salary increments, promotions, and professional development opportunities. 2. Professional Development Plans: Identification of training and development needs. 3. Recognition and Rewards: Outstanding performers recognized and rewarded. 4. Corrective Action: Support and guidance provided for underperforming staff.

Benefits

1. Improved Performance: Regular feedback and evaluation enhance staff performance. 2. Increased Accountability: Clear expectations and evaluation criteria promote accountability. 3. Better Decision-Making: Data-informed decisions on promotions, training, and resource allocation. 4. Enhanced Job Satisfaction: Regular feedback and recognition boost staff morale and job satisfaction.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal and External Financial Audits

Internal Audits

1. Quarterly Internal Audits: Conducted by the Internal Audit Department to review financial transactions, accounts, and records. 2. Compliance Audits: Ensuring adherence to institutional policies, procedures, and regulatory requirements. 3. Operational Audits: Evaluating the efficiency and effectiveness of financial operations.

External Audits

1. Statutory Audit: Conducted by an independent external auditor to review financial statements and ensure compliance with regulatory requirements. 2. Tax Audit: Conducted by the relevant tax authorities to review tax compliance. 3. Grant-in-Aid Audit: Conducted by funding agencies to review utilization of grants.

Mechanism for Settling Audit Objections

1. Audit Committee: Reviews and addresses audit objections. 2. Management Response: Institution's management responds to audit objections with corrective actions. 3. Follow-up Audit: Conducted to verify implementation of corrective actions. 4. Time-bound Resolution: Audit objections resolved within a maximum of 6 months.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

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File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institutional Strategies for Mobilization of Funds and Optimal Utilization of Resources

Fund Mobilization Strategies

1. Alumni Donations: Engaging with alumni to secure donations for specific projects or initiatives. 2. Corporate Partnerships: Collaborating with industries to secure funding for research, projects, and infrastructure development. 3. Government Grants: Identifying and applying for government grants to support research, innovation, and infrastructure development. 4. Crowdfunding: Utilizing online platforms to raise funds for specific projects or initiatives. 5. Endowments: Establishing endowments to provide a steady stream of income for specific purposes.

Optimal Utilization of Resources

1. Resource Allocation: Ensuring optimal allocation of resources to support institutional priorities. 2. Energy Efficiency: Implementing energy-efficient measures to reduce energy consumption and costs. 3. Water Conservation: Implementing water conservation measures to reduce water consumption and costs. 4. Waste Management: Implementing effective waste management systems to minimize waste and reduce costs. 5. Asset Management: Implementing effective asset management systems to ensure optimal utilization of institutional assets.

Financial Management

1. Budgeting: Preparing comprehensive budgets to ensure optimal allocation of resources. 2. Financial Reporting: Preparing regular financial reports to ensure transparency and accountability. 3. Internal Audits: Conducting regular internal audits to ensure financial integrity and optimal resource utilization. 4. Risk Management: Identifying and mitigating financial risks to ensure institutional stability.

Monitoring and Evaluation

1. Key Performance Indicators (KPIs): Establishing KPIs to monitor and evaluate fund mobilization and resource utilization. 2. Regular Review: Conducting regular review of fund mobilization and resource utilization to identify areas for improvement. 3. Stakeholder Feedback: Soliciting feedback from stakeholders to improve fund mobilization and resource utilization strategies.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

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Internal Quality Assurance Cell (IQAC)

The Internal Quality Assurance Cell (IQAC) at Asian Educational
Institute has played a pivotal role in institutionalizing quality
assurance strategies and processes, ensuring continuous
improvement and excellence.

Key Objectives

1. Quality Assurance: Develop and implement quality benchmarks for
academic and administrative processes. 2. Quality Enhancement:
Identify areas for improvement and propose innovative solutions.
3. Quality Sustenance: Ensure that quality standards are
maintained and continually improved.

Functions

1. Quality Audits: Conduct regular audits to assess institutional
performance. 2. Accreditation and Ranking: Facilitate
accreditation and ranking processes. 3. Quality Benchmarking:
Establish quality benchmarks for academic programs. 4. Faculty
Development: Organize training and development programs for
faculty. 5. Student Feedback: Collect and analyze student feedback
for quality improvement.

Achievements

1. Improved Academic Performance: Significant improvement in
student academic performance. 2. Enhanced Faculty Competence:
Faculty development programs have enhanced teaching and research
capabilities. 3. Better Infrastructure: Upgradation of
infrastructure and facilities. 4. Increased Student Satisfaction:
Improved student satisfaction with academic programs and services.
```

Impact

1. Quality Culture: IQAC has helped establish a quality culture within the institution. 2. Continuous Improvement: Regular quality audits and feedback have led to continuous improvement. 3. Enhanced Reputation: Improved academic performance and infrastructure have enhanced the institution's reputation.

Main Activities

1. Regular Meetings: IQAC meets regularly to discuss quality-related issues. 2. Collaboration: IQAC collaborates with various departments to ensure quality standards. 3. Training and Development: IQAC provides training and development programs for faculty and staff. 4. Documentation and Record-Keeping: IQAC maintains comprehensive records of quality-related activities and decisions.

File Description	Documents
Paste link for additional information	https://www.asianedu.org/iqac.aspx#
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Institutional Review and Improvement Process

1. IQAC Establishment: Internal Quality Assurance Cell (IQAC) established to review teaching-learning processes, structures, and methodologies. 2. Review Process: IQAC reviews curriculum design, delivery, assessment, institutional policies, procedures, and learning outcomes. 3. Periodic Intervals: Annual and bi-annual reviews conducted to identify areas for improvement.

Incremental Improvements

1. Curriculum Enhancement: Revised curriculum incorporates industry trends and best practices. 2. Teaching Methodologies: Innovative teaching methodologies introduced, such as flipped classrooms and blended learning. 3. Assessment and Evaluation: Outcome-based assessment and evaluation methods implemented. 4. Student Support Services: Enhanced student support services,

including counseling, mentorship, and career guidance.

IQAC's Role

1. Monitoring and Evaluation: IQAC monitors and evaluates institutional processes and outcomes. 2. Recommendations for Improvement: IQAC provides recommendations for incremental improvement. 3. Implementation and Follow-up: IQAC ensures implementation of recommended improvements and follows up on effectiveness.

Benefits

1. Improved Teaching-Learning Process: Enhanced teaching methodologies and curriculum design. 2. Better Learning Outcomes: Improved student learning outcomes and achievement of program objectives. 3. Increased Efficiency: Streamlined institutional processes and administrative procedures. 4. Enhanced Reputation: Improved reputation through incremental improvement and quality assurance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

| **6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)** | B. Any 3 of the above |

File Description	Documents
Paste web link of Annual reports of Institution	https://www.asianedu.org/aei_meetings.aspx
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Asian Educational Institute has taken several measures to promote gender equity during the year.

- Ensuring Equal Opportunities: The institution ensures that all students, regardless of their gender, have equal opportunities to participate in both academic and non-academic activities [1]. - Creating an Enabling Environment: The college strives to provide an environment that is creative, productive, and respectful to all, irrespective of gender identity [2]. - Addressing Gender in Academic Settings: There is a growing recognition of the importance of addressing gender in academic settings, and the institution is committed to incorporating this into its policies and practices [1]. - Providing Support Facilities: The institution provides facilities like day-care centers, which offer supervision and care of infants and young children, enabling parents to pursue their careers [3].

These measures demonstrate the institution's commitment to promoting gender equity and creating a supportive environment for all students and staff.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Our institution prioritizes effective waste management, ensuring a clean and sustainable environment. We have implemented the following facilities:

Solid Waste Management

1. Segregation bins: Separate bins for organic, inorganic, and recyclable waste. 2. Composting pits: Organic waste is converted into compost for gardening purposes. 3. Waste disposal: Regular collection and disposal of non-recyclable waste through authorized agencies.

Liquid Waste Management

1. Sewage treatment plant (STP): Treats wastewater, making it suitable for gardening and flushing purposes. 2. Drainage system: Proper drainage system to prevent waterlogging and contamination.

E-Waste Management

1. Designated e-waste collection point: Secure collection and storage of electronic waste. 2. Partnership with authorized e-waste recyclers: Ensures responsible disposal and recycling of e-waste.

Waste Recycling System

1. Recycling bins: Separate bins for paper, plastic, glass, and metal waste. 2. Tie-ups with recycling agencies: Regular collection and recycling of waste materials. 3. Awareness programs: Regular workshops and campaigns to promote waste reduction, reuse, and recycling among students and staff.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**

B. Any 3 of the above

5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**C. Any 2 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	[View File](#)
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institutional Efforts for Inclusive Environment

Cultural and Regional Diversity

1. Cultural Events: Organizing cultural events, festivals, and celebrations to promote diversity and inclusivity. 2. Regional Food Festivals: Hosting regional food festivals to showcase diverse culinary traditions.

Linguistic Diversity

1. Language Support: Providing language support services for students with limited proficiency in the institution's primary language. 2. Multilingual Signage: Displaying multilingual signage across the campus to facilitate communication.

Communal and Socioeconomic Diversity

1. Scholarships and Financial Aid: Offering scholarships and financial aid to students from disadvantaged backgrounds. 2. Mentorship Programs: Implementing mentorship programs to support students from diverse backgrounds.

Other Initiatives

1. Sensitization Workshops: Conducting sensitization workshops on diversity, inclusion, and social justice. 2. Inclusive Policies: Developing and implementing inclusive policies to promote diversity and address discrimination. 3. Diversity and Inclusion Committee: Establishing a Diversity and Inclusion Committee to

oversee institutional efforts and initiatives.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Institutional Efforts for Constitutional Sensitization

Programs and Activities

1. Constitution Day Celebrations: Organizing events, debates, and discussions on Constitution Day (November 26) to promote awareness about the Indian Constitution. 2. Workshops and Seminars: Conducting workshops and seminars on constitutional values, rights, duties, and responsibilities of citizens. 3. Guest Lectures: Inviting experts, judges, and constitutional scholars to deliver lectures on constitutional topics. 4. Essay Competitions: Organizing essay competitions on constitutional themes to encourage students to think critically about constitutional values. 5. Quiz Programs: Conducting quiz programs on constitutional knowledge to promote awareness and understanding.

Curriculum Integration

1. Constitutional Studies Course: Incorporating a course on constitutional studies in the curriculum to provide students with a comprehensive understanding of the Indian Constitution. 2. Value Education: Integrating value education into the curriculum to promote constitutional values, such as equality, justice, and human rights.

Awareness Campaigns

1. Poster Campaigns: Creating and displaying posters on constitutional themes to raise awareness among students and employees. 2. Social Media Campaigns: Utilizing social media platforms to promote constitutional awareness and values. 3. Constitutional Quiz on Social Media: Conducting constitutional quizzes on social media platforms to engage students and

employees.

Collaborations

1. Partnerships with NGOs: Collaborating with NGOs and civil society organizations to promote constitutional awareness and values. 2. Inter-Institutional Programs: Organizing inter-institutional programs and events to promote constitutional awareness and values among students and employees.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**Nil**
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**B. Any 3 of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Celebration of National and International Days National Days 1. Independence Day: Organizing flag-hoisting ceremonies, cultural programs, and patriotic events. 2. Republic Day: Hosting cultural events, debates, and discussions on constitutional values. 3. Gandhi Jayanti: Conducting cleanliness drives, tree plantation programs, and promoting non-violence and peace. International Days 4. International Women's Day: Organizing workshops, seminars, and cultural events to promote women's empowerment. 5. World Environment Day: Hosting tree plantation programs, cleanliness drives, and environmental awareness campaigns. 6. World Health Day: Conducting health camps, workshops, and awareness programs on health and wellness. Cultural and Religious Festivals 7. Diwali: Organizing cultural events, lantern-making competitions, and promoting communal harmony. 10. Literary Festivals: Hosting literary festivals, book launches, and author talks. 11. Cultural Exchange Programs: Organizing cultural exchange programs with international institutions. -college festivals, competitions, and events.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1: "Innovative Teaching-Learning Methods through Flipped Classroom Approach"

Objectives

1. Enhance student engagement and participation in the learning process. 2. Improve academic performance and outcomes. 3. Develop critical thinking and problem-solving skills among students.

Implementation

Outcomes

1. Improved Student Engagement: Increased student participation and engagement in the learning process. 2. Enhanced Academic Performance: Improved academic performance and outcomes among students.

Best Practice 2:

"Green Campus Initiative through Waste Management and Energy Conservation"

Objectives

1. Reduce the institution's carbon footprint and promote sustainability. 2. Create awareness among students, faculty, and staff about the importance of environmental conservation. 3. Implement effective waste management and energy conservation practices.

Implementation

1. Waste Management: Implemented a comprehensive waste management system, including segregation, recycling, and composting. 2. Energy Conservation: Installed energy-efficient lighting and equipment, and implemented energy-saving practices. 3. Awareness Campaigns: Conducted regular awareness campaigns and workshops to educate students, faculty, and staff about environmental conservation. 4. Monitoring and Evaluation: Regularly monitored and evaluated the effectiveness of the green campus initiative through energy audits and waste management assessments.

Outcomes . Increased Awareness: Created awareness among students, faculty, and staff about the importance of environmental conservation. . Improved Waste Management: Implemented effective waste management practices, reducing waste disposal costs and promoting sustainability.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Institutional Priority: Fostering Entrepreneurship and Innovation

The institution has made significant strides in fostering entrepreneurship and innovation, a key priority area. Through its dedicated Entrepreneurship Cell, the institution has:

1. Established partnerships: Collaborated with 15 startups and industry partners to provide mentorship, funding, and networking opportunities. 2. Incubation center: Set up a state-of-the-art incubation center, providing infrastructure and resources to support startup growth. 3. Entrepreneurship courses: Integrated entrepreneurship courses into the curriculum, equipping students with essential skills and knowledge. 4. Hackathons and competitions: Organized regular hackathons, ideathons, and business plan competitions, encouraging students to develop innovative solutions.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Institutional Development

1. Autonomy Status: Pursue autonomous status by meeting the UGC's criteria, enhancing academic freedom, and improving quality. 2. NAAC Re-accreditation: Prepare for NAAC re-accreditation by strengthening quality assurance mechanisms and documenting best practices. 3. NIRF Ranking: Focus on improving NIRF ranking by enhancing research output, industry partnerships, and perceptual rankings.

4. Planning fpr collaboration with Master Classes for the preparation of Different Competitive Exams.

Academic Excellence

1. New Programmes: Introduce new undergraduate and postgraduate programmes in emerging areas. 2. Curriculum Revision: Revise

existing curricula to incorporate industry-relevant skills, interdisciplinary approaches, and experiential learning. 3. Faculty Development: Provide faculty development programmes, workshops, and training to enhance teaching, research, and mentoring capabilities.

Research and Innovation

1. Increase research funding by applying for grants from government agencies, industries, and international organizations. 2. Foster industry partnerships for collaborative research, internships, and placements. 3. Innovation and Entrepreneurship: Encourage innovation and entrepreneurship through incubation centers, hackathons, and startup competitions.

Infrastructure Development

1. Implement a smart campus initiative, integrating technology to enhance student experience, academic delivery, and administrative efficiency. 2. Upgrade existing infrastructure, including classrooms, laboratories, and library facilities.

Student Development

1. Enhance student support services, including counseling, mentorship, and career guidance. 2. Co-curricular and Extracurricular Activities: Promote co-curricular and extracurricular activities, such as sports, cultural events, and community service. 3. Internships and Placements: Strengthen industry connections to provide internship and placement opportunities for students.

Quality Assurance

1. Internal Quality Assurance Cell (IQAC): Strengthen IQAC to monitor and evaluate quality assurance mechanisms. 2. Accreditation and Rankings: Pursue accreditation from professional bodies and improve rankings in national and international rankings frameworks.