

ASIAN EDUCATIONAL INSTITUTE, PATIALA
Sirhind Road, Patiala

12/07/22

Minutes of the Meeting

A meeting was held in the administrative office at 10 a.m. for the purpose of reforming the examination committee for the upcoming session. The following are the new committee members according to guidelines of Principal Sir :-

Examination Committee				
S.No.	Member	Designation	Phone	Department
1	Mr.Vipin	Assistant Professor	7814069204	Dept. of Humanities
2	Mr.Upinder Singh	Office Clerk	9041105956	Office
3	Ms.Anju Singh	Administrative Officer	8146411129	



Principal
Asian Educational Institute

ASIAN EDUCATIONAL INSTITUTE, PATIALA


Sirhind Road, Patiala

10/07/22

Minutes of the Meeting

A meeting was held in the staff room in the presence of Principal Sir and all staff members. The Principal welcomed all members and took a brief review of the working of the college. The meeting agenda was presented. It was regarding reformation of the Library Management Committee. In presence of all with mutual consent the members for up-coming session were selected as follows:

Library Management Committee				
S.No.	Faculty	Designation	Phone	Department
1	Ms.Varinder Kaur	Librarian	769604312 2	
2	Ms.Shabnam	Assistant Librarian	947800880 8	
3	Dr.Parmjeet Kaur	Assistant Professor	981451914 5	Dept. of Education
4	Dr.Jasveer Kaur	Assistant Professor	765783737 2	Dept. of Humanities
5	Mr.Vipin	Assistant Professor	781406920 4	Dept. of Humanities


Principal
Asian Educational Institute

13/07/22

ASIAN EDUCATIONAL INSTITUTE, PATIALA
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Minutes of the Meeting

(Grievance Redressal Cell)

A meeting was held in the seminar hall by the principal to check upon the grievances faced by students in the previous session. A verbal report was given by the committee members who stated that due to proper discipline and support of other committees there were no issues raised by the students in the college. The previous session had a smooth run. A new committee for the session 2022-23 was formed as follows:-

Grievance Redressal Cell				
S.No.	Faculty	Designation	Phone	Department
1	Dr. Sanjeev Kumar Modi	Principal	81464- 11128	
2	Ms. Nancy Khanna	Assistant Professor	78378- 53560	Dept. of Computer Science
3	Dr. Jasvir Kaur	Assistant Professor	76578- 37372	Dept. of Humanities
4	Ms. Payal Tangri	Assistant Professor	81464- 11127	Business Management
5	Ms. Kiranjeet	Assistant Professor	81464- 11125	Dept. of Commerce
6	Ms. Kamaljeet Kaur	Student Nominee	7814215959	Dept. of Management
7	Mr. Ashraf	Student Nominee	8146886456	Dept. of Commerce


Principal
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SC/OBC Cell

11/07/22

Minutes of the Meeting

A meeting related to Punjab Government Post Matric Scheme was held in the Principal's room. All members were present and the convener welcomed the committee members and briefed the guidelines issued by the Punjab Government regarding Post Matric Scholarship Scheme for the Session 2022-23. She discussed that the forms will be filled online and if any help is required the committee members will do the necessary with proper zeal. A list of committee members for the session 2022-23 is as follows:-

SC/OBC CELL				
S.No.	Members	Designation	Phone	Department
1	Mr. Gurvinder Singh	Nodal Officer	959291959 3	
2	Ms. Anju	Office Administrator	814641112 9	
3	Mr. Vipin	Assistant Professor	781406920 4	Dept. of Humanities
4	Dr. Gurpreet Kaur	Assistant Professor	950135365 0	Dept. of Computers



Principal
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ASIAN EDUCATIONAL INSTITUTE, PATIALA
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Minutes of the Meeting

There was a meeting on 12/07/2022 in the seminar hall at 10a.m. All members were present in the meeting. The Principal welcomed the members and discussion regarding reconstitution of the committee for the up-coming session took place. The Following members were selected for the session 2022-2023:-

Women Harassment Redressal Cell				
S.No.	Faculty	Designation	Phone	Department
1	Ms. Payal Tangri	Assistant Professor	81464-11127	Business Management
2	Dr. Jasvir Kaur	Assistant Professor	76578-37372	Dept. of Humanities
3	Ms. Paramjit Kaur	Assistant Professor	81464-11126	Dept. of Commerce
4	Ms. Amanpreet	Student Nominee	99141-33864	Business Management
5	Ms. Mehak Behal	Student Nominee	81464-11126	Dept. of Computer Science

Fwd:

Administrative Office

IQAC


Principal
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ASIAN EDUCATIONAL INSTITUTE, PATIALA
Sirhind Road, Patiala

Minutes of the Meeting

There was a meeting on 13/07/2022 in the Seminar hall at 10 a.m. All members were present in the meeting. The Principal welcomed the members and presented the meeting agenda. A review of the Anti-ragging cell during the previous session was taken from the members and no cases of ragging were reported in the college. Reconstitution of the committee for the up-coming session was done. The Following members were selected to form the committee for the session 2022-2023:-

Anti Ragging Cell				
S.No.	Faculty	Designation	Phone	Department
1	Dr. Meenu Singh Sachan	Vice Principal	94171-59969	Dept. of Science
2	Ms. Paramjit Kaur	Assistant Professor	81464-11126	Dept. of Commerce
3	Mr. Pardeep Singh	Assistant Professor	98151-57556	Dept. of Humanities
4	Mr. Damanjeet Singh	Assistant Professor	98727-00668	Dept. of Humanities
5	Ms. Manpreet Kaur	Student Nominee	75279-46275	Dept. of Commerce
6	Mr. Lovepreet Singh	Student Nominee	7888272720	Dept. of Humanities

Principal
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Minutes of the Meeting

There was a meeting on 13/07/2022 in the Principal's office at 12 noon. All members were present in the meeting. The Principal welcomed the members and presented a meeting agenda. A review of the discipline during the previous session was taken from the members and 0 cases of indiscipline were reported in the college. Discussion was also done regarding reconstitution of the committee for the up-coming session. The Following members were selected to take charge for the session 2022-2023:-

Asian Educational Institute

Session 2022-23

Discipline Committee				
S.No.	Faculty	Designation	Phone	Department
1	Dr. Sapna Rathore	Assistant Professor	81464-11132	Business Management
2	Ms. Paramjit Kaur	Assistant Professor	81464-11126	Dept. of Commerce
3	Mr. Puneet Khanna	Assistant Professor	81464-11126	Dept. of Commerce
4	Mr. Ram Krishan	Student Nominee	99141-33864	Business Management
5	Ms. Amandeep Kaur	Student Nominee	94649-72603	Dept. of Commerce


Principal
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